

TERMS OF REFERENCE

INTERNATIONAL INSTITUTE ON AGEING – SINGAPORE ACTION GROUP OF ELDERS [INIA-SAGE] ASEAN CENTRE ON AGEING (ISACA)

The International Institute on Ageing, United Nations-Malta (INIA) was set up as a result of Resolution 1987/41 of the United Nations Economic and Social Council. On the 9th October 1987, the United Nations signed an official agreement with the Government of Malta to establish this Institute in Malta. In fact the institute was inaugurated on the 15th April, 1988 by the then United National Secretary-General, H.E.Mr.Javier Perez deCuellar.

In accordance with its mandate and with the provisions of the Agreement signed between the United Nations and the Government of Malta, the Institute's main objectives are to fulfill the training needs of developing countries and to facilitate the implementation of the Vienna and the Madrid International Plans of Action on Ageing.

The Institute provides multi-disciplinary education and training in specific areas related to Ageing, and also acts as a catalyst as regards the exchange of information on issues concerned with ageing.

The Institute conducts training programmes in different aspects of Ageing, including Social Gerontology; Health and Longevity; the Economic and Financial Aspects of Ageing; and Demography of Ageing, both in Malta and 'in situ'.

These Training Programmes are for persons, coming from developing countries, who hold positions as policy-makers, planners, programme executives, educators, professionals and para-professionals who work, or intend to work, in the field of ageing or with older persons.

Since its setting up, INIA has trained **2062** candidates from **134** countries in all its international training programmes held in Malta. Since 1995, it has hosted **43** 'in situ' training programmes in **19** countries. To date, **1403** candidates have benefitted from these programmes.

The Training Programmes are further reinforced by the Institute's other activities, these being: data collection, documentation, information exchange, technical co-operation as well as research and publications. INIA has thus carried out Research Projects, hosted expert group meetings, and offered Consultancy Services. The Institute is also mandated to act catalytically, and to operate through a network of co-operative cost-sharing arrangements, internationally regionally and nationally in co-operation with the United

Nations and its agencies, the Regional Commissions and governmental and non-governmental organisations.

Since the number of applications from personnel throughout the world to participate in INIA's training programmes held in Malta was very big, in 1994, the Board had decided to start organizing 'in situ' training programmes in various countries. Singapore was one of the first countries in which such 'in situ' training programmes were carried out.

Given the magnitude of population ageing, the growing need of trained personnel as well as the many requests by various countries to have 'in situ' training programmes, INIA's Board discussed the need of setting up a number of Satellite Centres. At present there are 3 such Satellite Centres, one in Singapore for the ASEAN countries, one in India for the SARC countries and the third in St.Petersburg for the countries of Eastern Europe.

INIA's first Satellite Centre was the one established in Singapore in collaboration with the Singapore Action Group of Elders (SAGE). It was set up on the 4th September 2002 following a decision of INIA's Board taken during its meeting held in Madrid on 6th April 2002.

A. NAME OF SATELLITE CENTRE

The name of the Satellite Centre is ISACA which stands for INIA-SAGE ASEAN Centre on Aging

B. AIMS OF SATELLITE CENTRE

These include, amongst others, the following:

- a) helping to increase awareness of the challenges of population ageing within the region;
- b) promoting INIA's training programmes both those held in Malta itself and also those to be held within the ASEAN countries
- b) disseminating information on aging among the ASEAN countries;
- c) serving as a clearing house for INIA's publications and other UN material on aging;
- d) promoting closer collaboration between the ASEAN countries themselves in the field of aging;
- e) promoting advocacy within the region in the field of aging;
- f) making INIA aware of experts and scholars in the various fields of aging from among the ASEAN countries;
- g) helping to promote and co-ordinate 'in situ' training programmes in the field of aging within the region;
- h) helping in identifying prospective suitable candidates for INIA's training programmes.

C. ROLE OF COUNCIL

The Satellite Centre is governed by a Council whose function is to ensure that the aims of the Centre are implemented.

D. COMPOSITION OF COUNCIL

The Council's composition is to be as representative as possible of the major ASEAN countries.

The present Council is made up of:

Mr. Phua Kok Tee – Chairman
Professor Joseph Troisi - Deputy Chairman
Dr. Gerald Koh – Secretary
Prof. Tengku Aizan
Prof. Frederick F. Fenech
Dr. Yap Mui Teng
The Hon. Dr. Ong Seh Hong
Dr. Tony Setiabudhi

E. ROLE OF COUNCIL MEMBERS

Council Members are to meet at least once a year, usually during the time when a training programme is being held. Each Council member is entrusted to promote the aims of the Centre within his/her country and region in particular enhancing training and capacity building in the field of ageing of personnel among the ASEAN countries. In this regard, Council Members were encouraged to ensure that they send at least one participant, for each of ISACA's training programmes.

F. LOCATION OF SECRETARIAT

The secretariat of ISACA is to be located at the offices of SAGE, the Singapore Action Group of Elders

G. LOGO AND WEBSITE OF SATELLITE CENTRE

ISACA has its own logo and website namely www.isaca.sg.

H. VENUE OF TRAINING PROGRAMMES FOR THE ASEAN REGION

Training programmes for the ASEAN countries will be held in Singapore. These training programmes held on a regional basis, are open to persons from the ten ASEAN countries. Preference will be given to those who are already working in the field of ageing in their country.

Individual countries within the region can hold 'in situ' training programmes. In such cases, however, these programmes cannot be run on a region basis but will be exclusively for citizens of that respective country in which the training programme is taking place. Moreover, the Satellite Centre Council, needs to be informed well in advance about the holding of such 'in situ' programmes.